

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
(INCORPORATED IN HONG KONG AND LIMITED BY GUARANTEE)

REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
YEAR ENDED 31 MARCH 2020

REPORT OF THE COMMITTEE MEMBERS

The committee members have pleasure in submitting their annual report together with the audited financial statements for the year ended 31 March 2020.

Business review

The Hong Kong Down Syndrome Association (“the Association”) was registered as a non-profit making organisation in October 1987. We are committed to serving individuals with Down Syndrome (“DS”), intellectual disabilities or other disabilities and their family members by providing them with integrated family support and vocational rehabilitation services. We uphold a firm belief that people with these disabilities should enjoy all basic human rights and equal opportunity in our society. Creating a supportive and inclusive environment is thus very important.

Throughout the years, the Association has been striving to provide quality and tailored services to improve the quality of life among service users and help them develop their personal growth fully in every aspect of life. After years of effort, we have achieved substantial and positive impact in society through our services. Apart from providing direct services to our service users, being an organisation founded by parents of people with Down Syndrome, the Association has all along been actively involved in promoting mutual help and advocacy. The parents or caregivers are both using as well as contributing to our services.

In the year 2019-2020, there were a number of remarkable milestones in our service development. The Jockey Club Down Syndrome Centre, a self-financed centre, has been established at Hing Wah Estate in Chai Wan since May 2019. We are indebted to the Hong Kong Jockey Club Charities Trust for its generous support to the renovation cost and also the operation cost of a three-year project from 2019 to 2022. Being the only centre designated to serve people with Down Syndrome in Hong Kong, we are providing a comprehensive network of services to promote the self-autonomy, self-determination and self-motivation of the members. In March 2020, the Association has also completed the 5th term of a 3-year parent network support project – the SHARE Project since 2005 and has successfully got the continuous funding support from the Hong Kong Jockey Club Charities Trust for another three years till 2023. Being a Project promoting mutual help of families of DS at regional basis and advocacy of welfare, in this year, the parents have also involved in participating the focus groups on the Rehabilitation Program Plan Review to give opinion to the Government on development of rehabilitation service in Hong Kong from a user-perspective. The Bradbury Parents Resources Centre subvented by the Social Welfare Department is our key foundation of parent-support services and developmental services for members with disabilities. This Centre has continuously extended her reign to look after the low-income families with children of special needs covered by the Community Care Fund.

In the year to come, the Jockey Club Down Syndrome Centre, the SHARE Project and the Bradbury Parents Resources Centre will become a strong triangle in providing holistic and diversified family support and member development services including case counseling and management, support groups, education groups, developmental and socialization programs, family networking, social inclusion and advocacy and so on. Under this umbrella, we are also expecting some short-term resources, in the coming year, to gear with some specialised needs such as the Art Development Fund of the Social Welfare Department (“the SWD”) in helping our DS members to develop their visual art, musical, drama and dancing potential; the donation from the ChinaChem Group to support our Age-friendly Project for aging members with intellectual disabilities. We hope the diversified needs of our different service-target groups can be better taken care.

THE HONG KONG DOWN SYNDROME ASSOCIATION
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Business review (continued)

In the area of vocational rehabilitation services, the Association keeps on providing a wide spectrum of services to match with the different levels of needs of our services users. In the Tip-top Integrated Vocational Rehabilitation Service Centre, we keep on developing different types of packaging jobs, production of handicraft under a sheltered environment so that trainees with moderate level of abilities can be involved. We also run a group of Work-extension Project with the elements of nursing care and therapeutic exercise for aged trainees or those with weakened physical or mental abilities. Apart from work-oriented involvement we also provide some social and developmental activities to enrich their quality of life. For the trainees with sufficient abilities for open employment, the Association continues to expand our employers' network and develop social enterprise, offer various types of vocational training to our members and help them become self-reliant. To support the employment of the people with disabilities, the Employment Service Centre has worked closely with many corporations for exploring job opportunities for people with disabilities and providing high-quality on-the-job training programs. We continued our good partnership in training programs with the Hotel Upper House, Kentucky Fried Chicken, Spotlight and some more new business partners at the local communities where our centres located. In this year with the allocation of additional resources from the Social Welfare Department to increase staff manpower, the period of post-placement follow-up for the users of our employment support services has been extended from 6 months to 12 months. In due course, the continuity of open-employment of our clients can be ensured through more intensive support from our social workers. We can also take up more cases with the needs for support to work in open markets. With this additional manpower, we have also started to improve our training programs to deal with the multi-dimensional needs of our service users in terms of motivation in working, knowledge of different job market, job-search and interview, job-related skill, inter-personal skill in work-setting etc.

We firmly believe that apart from the tangible reward, employment is also an essential element for the psychosocial development of people with disabilities. In the year to come, the Association will keep on expanding vocational opportunities with more business partners. With more manpower resources, the staff of the Employment Service Centre has the plan of organising a special project to promote the motivation and opportunities of working at open employment for our members with Down Syndrome.

To enhance the professionalisation of the staff, the Association has provided regular training to staff so that they can equip themselves on how to provide quality services to our service users.

We will make good use of the Social Work Training Fund and Social Welfare Development Fund to enhance staff development continuously. With the utilisation of the Social Welfare Development Fund, the Association started to renew and upgrade the Membership and Event Management System in October 2018 and the project is completed in this year. We hope that the system can reduce the daily administrative matters arising from program enrolment and membership management. To increase management efficiency, the Association has approved, in the last quarter of this year, the project for introducing the Flex System so that our human resources data and administration as well as the accounting transactions can be compiled in a more efficiency and effective way. The implementation of this project will be continued in the coming year.

During the year ended 31 March 2020, there were an increase of income in General Fund by 8.8% from HK\$19,231,306 to HK\$20,928,938 and Designated Fund by 13.8% from HK\$8,640,408 to HK\$9,835,045 respectively as compared to those during the year ended 31 March 2019.

THE HONG KONG DOWN SYNDROME ASSOCIATION
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Business review (continued)

In the last quarter of this year, the society was affected by social issues and the pandemic of COVID-19, despite the adversity caused and the interference with our normal pattern of service delivery, we have learned how to show solid concern to one another through providing infection-prevention material and telephone contacts. The staff has learned to use more innovative program means such as using the virtual media to deliver programs and interviews. With help from our staff, our service users have gradually overcome the difficulties of using the innovative means to get services, to follow new rules and begin to live a life with new norms in spite of the restrictions. Looking forward to the coming year, we have to keep up this spirit and perseverance to work for another year of harvest.

Principal activities

The Association is a charitable organisation and is engaged in providing services, information and facilities for people with Down Syndrome and other disabilities and their families.

Results

The results of the Association for the year ended 31 March 2020 and the state of the Association's affairs as at that date are set out in the financial statements on pages 8 to 31.

Committee members

The committee members of the Association during the year and up to the date of this report were:

Chairman	Yip Wai Ming	
	Leung Kin Man	(resigned on 23 November 2019)
Vice Chairman	Ma Yuk Kum	
	Lee Chi Chiu	
Hon. Secretary	Li Kin Yin	
	Ma Yuk Kum	(resigned on 23 November 2019)
Hon. Treasurer	Tong Tak Chuen	(appointed on 23 November 2019)
Chairman of Parent Committee	Lee Mei Po Mabel	(appointed on 23 November 2019)
	Yeung Ying Mui	(resigned on 23 November 2019)
Vice Chairman of Parent Committee	Im Fung Kiu	
Committee members	Chor Wai Hing	
	Lam Yuk Kit	
	Ng Wai Tong	
	So King Shun	
	Sommerau Junko	
	Pang Chung Yin	(resigned on 23 November 2019)
	Wong Hing Hing Frazer	(resigned on 23 November 2019)

THE HONG KONG DOWN SYNDROME ASSOCIATION
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Committee members' interests in shares or debentures

At no time during the year was the Association a party to any arrangements to enable the committee members of the Association to acquire benefits by means of the acquisition of shares in or debentures of the Association or any other body corporate.

Committee members' interests in transactions, arrangements or contracts

No contract of significance to which the Association was a party, in which a committee member of the Association had a material interest, subsisted at the end of the year or at any time during the year.

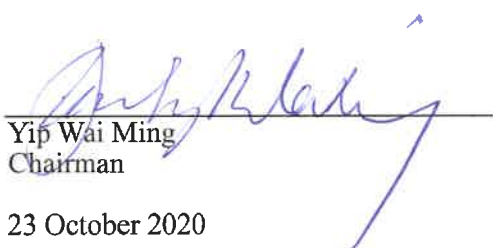
Indemnity of committee members

During the financial year and at the time of approval of this report, there was or is no permitted indemnity provision in force for the benefit of any of the committee members of the Association.

Auditor

K.W. Tam & Co. retire and, being eligible, offer themselves for re-appointment. A resolution for the re-appointment of K.W. Tam & Co. as auditor of the Association is to be proposed at the forthcoming annual general meeting.

By order of the committee



Yip Wai Ming
Chairman

23 October 2020

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
(incorporated in Hong Kong and limited by guarantee)**

譚根榮會計師行
香港九龍觀塘道 370 號
創紀之城 3 期 20 樓 2002 室

K.W. Tam & Co.
Certified Public Accountants (Practising)
Unit 2002, 20/F, Millennium City 3,
370 Kwun Tong Road, Kowloon,
Hong Kong

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Opinion

We have audited the financial statements of The Hong Kong Down Syndrome Association (“the Association”) set out on pages 8 to 31, which comprise the statement of financial position as at 31 March 2020, and the statement of income and expenditure, statement of changes in funds and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion:

- (i) the financial statements give a true and fair view of the financial position of The Hong Kong Down Syndrome Association as at 31 March 2020, and of its surplus and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standard for Private Entities (“HKFRS for Private Entities”) issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”) and have been properly prepared in compliance with the Hong Kong Companies Ordinance.
- (ii) The Hong Kong Down Syndrome Association has complied with the requirements as stipulated by Social Welfare Department and Community Care Fund on implementing the Programme(s).

Basic for Opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing (“HKSAs”) issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the HKICPA’s Code of Ethics for Professional Accountants (“the Code”), and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other Than the Financial Statements and Auditor’s Report Thereon

The committee members are responsible for the other information. The other information comprises the information included in the report of the committee members, but does not include the financial statements and our auditor’s report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
THE HONG KONG DOWN SYNDROME ASSOCIATION**
香港唐氏綜合症協會
(incorporated in Hong Kong and limited by guarantee)

Responsibilities of Committee Members and those charged with Governance for the Financial Statements

The committee members are responsible for the preparation of the financial statements that give a true and fair view in accordance with HKFRS for Private Entities issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the committee members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the committee members are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee members either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, in accordance with section 405 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSAAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee members.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
THE HONG KONG DOWN SYNDROME ASSOCIATION**
香港唐氏綜合症協會
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Auditor's Responsibilities for the Audit of the Financial Statements (continued)

- Conclude on the appropriateness of the committee members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



K.W. Tam & Co.
Certified Public Accountants (Practising)
Unit 2002, 20th Floor,
Millennium City 3,
370 Kwun Tong Road,
Kowloon, Hong Kong

23 October 2020

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 2020

	Note	2020 HK\$	2019 HK\$
GENERAL FUND			
Income	3	20,928,938	19,231,306
Expenditure	4	(18,153,845)	(17,170,604)
Surplus for the year		<u>2,775,093</u>	<u>2,060,702</u>
DESIGNATED FUNDS			
Income	12	9,835,045	8,640,408
Expenditure	12	(8,329,935)	(9,549,006)
Surplus/(deficit) for the year		<u>1,505,110</u>	<u>(908,598)</u>
Net surplus before tax	5	4,280,203	1,152,104
Income tax	7	<u>--</u>	<u>--</u>
Net surplus for the year		4,280,203	1,152,104
Other comprehensive income for the year		<u>--</u>	<u>--</u>
Total comprehensive income for the year		<u>4,280,203</u>	<u>1,152,104</u>

The accompanying notes including accounting policies form an integral part of, and should be read in conjunction with, these financial statements.

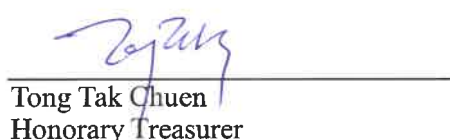
THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2020

	Note	2020 HK\$	2020 HK\$	2019 HK\$
Non-current asset				
Property, plant and equipment	8		3,564,957	-- -----
Current assets				
Deposits, prepayments and account receivables	9	1,540,727		1,819,484
Cash at banks and in hand	10	<u>13,794,842</u>		<u>12,295,925</u>
		15,335,569		14,115,409
Current liabilities				
Other payables	11	(<u>1,184,311</u>)		(<u>675,607</u>)
Net current assets			<u>14,151,258</u>	<u>13,439,802</u> -----
Net assets			<u><u>17,716,215</u></u>	<u><u>13,439,802</u></u>
Funds				
General fund			2,774,879	2,754,230
Designated funds	12		5,872,088	4,217,829
Social Welfare Subvention Surpluses Account	19		7,061,162	4,626,286
Lump Sum Grant P.F. Surplus Reserve			<u>2,008,086</u>	<u>1,841,457</u>
Total funds			<u><u>17,716,215</u></u>	<u><u>13,439,802</u></u>

Approved on behalf of the committee by:


Yip Wai Ming
Chairman


Tong Tak Chuen
Honorary Treasurer

The accompanying notes including accounting policies form an integral part of, and should be read in conjunction with, these financial statements.

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

STATEMENT OF CHANGES IN FUNDS
FOR THE YEAR ENDED 31 MARCH 2020

	General fund HK\$	Designated funds HK\$	Social welfare subvention surpluses account HK\$	Lump sum grant P.F. surplus reserve HK\$	Total HK\$
At 1 April 2018	2,167,808	4,231,319	4,141,061	1,744,164	12,284,352
Total comprehensive income/(loss) for the year	2,060,702	(908,598)	--	--	1,152,104
Refund from HKSAR government	--	--	3,337	9	3,346
Transfer from general fund to designated funds	(895,108)	895,108	--	--	--
Transfer from general fund to social welfare subvention surpluses account	(481,888)	--	481,888	--	--
Transfer from general fund to lump sum grant P.F. surplus reserve	(97,284)	--	--	97,284	--
At 31 March 2019	2,754,230	4,217,829	4,626,286	1,841,457	13,439,802
Total comprehensive income for the year	2,775,093	1,505,110	--	--	4,280,203
Refund (to)/from HKSAR government	--	--	(4,069)	279	(3,790)
Prior years' expenses absorbed by the Association	(145,664)	--	145,664	--	--
Transfer from designated funds to general fund	(149,149)	149,149	--	--	--
Transfer from general fund to social welfare subvention surpluses account	(2,293,281)	--	2,293,281	--	--
Transfer from general fund to lump sum grant P.F. surplus reserve	(166,350)	--	--	166,350	--
At 31 March 2020	<u>2,774,879</u>	<u>5,872,088</u>	<u>7,061,162</u>	<u>2,008,086</u>	<u>17,716,215</u>

The accompanying notes including accounting policies form an integral part of, and should be read in conjunction with, these financial statements.

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2020

	Note	2020 HK\$	2019 HK\$
Operating activities			
Net surplus before tax		4,280,203	1,152,104
Adjustments for:			
Depreciation		1,782,478	--
Bank interest income		(140,119)	(119,386)
Operating surplus before changes in working capital		5,922,562	1,032,718
Decrease/(increase) in deposits, prepayment and account receivables		278,757	(640,273)
Increase/(decrease) in other payables		508,704	(38,643)
Net refund (to)/from government		(3,790)	3,346
Net cash generated from operating activities		6,706,233	357,148
		-----	-----
Investing activities			
Bank interest received		140,119	119,386
Payment for purchases of property, plant and equipment		(5,347,435)	--
Net cash (used in)/generated from investing activities		(5,207,316)	119,386
		-----	-----
Net increase in cash and cash equivalents		1,498,917	476,534
Cash and cash equivalents at the beginning of the year		12,295,925	11,819,391
Cash and cash equivalents at the end of the year	10	13,794,842	12,295,925

The accompanying notes including accounting policies form an integral part of, and should be read in conjunction with, these financial statements.

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

NOTES TO THE FINANCIAL STATEMENTS

1. Reporting entity

The Hong Kong Down Syndrome Association (“the Association”) is a charitable organisation incorporated and domiciled in Hong Kong and has its registered office and principal place of operation at Rooftop, On Hing House, Hing Wah (2) Estate, Chai Wan, Hong Kong. The Association is engaged in providing services, information and facilities for people with Down Syndrome and other disabilities and their families.

2. Significant accounting policies

These financial statements have been prepared in accordance with the Hong Kong Financial Reporting Standard for Private Entities (“HKFRS for Private Entities”) issued by the Hong Kong Institute of Certified Public Accountants and the requirements of the Hong Kong Companies Ordinance. They have been prepared under the historical cost convention.

(a) Revenue recognition

Revenue is recognised when it is probable that the economic benefits will flow to the Association and when the revenue can be measured reliably, on the following bases:

(i) Government grants

Government grants are recognised at their fair value where there is reasonable assurance that the grants will be received and all attaching conditions will be complied with.

Government grants related to income are recognised as income over the periods necessary to match them with the related costs.

Where a refund is required under the terms of the agreement and a refund is probable, a liability is recognised for the expected amount of the refund.

- (ii) Donations, subventions and members’ subscriptions** are recognised as income upon receipt or when the corresponding projects or activities are held.
- (iii) Revenue from sales of goods** is recognised when goods are delivered and title to the goods has been passed to customers.
- (iv) Revenue from services provided** is recognised when the services are rendered.
- (v) Interest income from bank deposits** is accrued on a time-apportioned basis on the principal outstanding and at the rate applicable.

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

2. Significant accounting policies (continued)

(b) Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Where the Association acquires leasehold land for own use under a finance lease, the prepaid cost included in property, plant and equipment on initial recognition represents the fair value of the leasehold land, or if lower, the present value of the minimum lease payments, determined at the inception of the lease and any initial direct costs of the lessee (incremental costs that are directly attributable to negotiating and arranging a lease).

The other cost of such items of property, plant and equipment comprises the following:

- the purchase price, including legal and brokerage fees, import duties and non-refundable purchase taxes, after deducting trade discounts and rebates;
- any costs directly attributable to bringing the asset to the location and condition necessary for them to be capable of operating in the manner intended by management;
- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located, the obligation for which an entity incurs either when the item is acquired or as a consequence of having used the item during a particular period for purposes other than to produce inventories during that period.

Depreciation is charged so as to allocate the cost of assets less their residual values over their estimated useful lives, using the straight-line method. Assets held under finance leases, for which there is no reasonable certainty that the Association will obtain ownership at the end of the lease term, are depreciated over their expected useful lives on the same basis as owned assets, or where shorter, the terms of the relevant lease. The following annual rates are used for the depreciation of property, plant and equipment:

Computer equipment	33%
Furniture and fixtures	33%
Leasehold improvements	33%
Office equipment	33%

If there is an indication that there has been a significant change in the depreciation rate, useful life or residual value of an asset, the depreciation of that asset is revised prospectively to reflect the new expectations.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

(c) Account and other receivables

Account and other receivables are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of account and other receivables is established when there is objective evidence that the Association will not be able to collect all amounts due according to the original terms of the receivables.

(d) Other payables

Other payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE HONG KONG DOWN SYNDROME ASSOCIATION
香港唐氏綜合症協會
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

2. Significant accounting policies (continued)

(e) Cash and cash equivalents

Cash and cash equivalents includes cash in hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdraft is shown within bank borrowings in current liabilities on the statement of financial position.

(f) Employee benefit obligations

Salaries, annual bonuses, paid annual leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are stated at their present values.

(g) Impairment of non-financial assets, other than inventories

At each reporting date, property, plant and equipment are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If an estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (group of related assets) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

(h) Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership of the leased asset to the Association. All other leases are classified as operating leases.

Rights to assets held under finance leases are recognised as assets of the Association at the fair value of the leased property (or, if lower, the present value of minimum lease payments) at the inception of the lease. The corresponding liability to the lessor is included in the statement of financial position as a finance lease obligation. Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are deducted in measuring profit or loss. Assets held under finance leases are included in property, plant and equipment, and depreciated and assessed for impairment losses in the same way as owned assets.

Rentals payable under operating leases are charged to profit or loss on a straight-line basis over the term of the relevant lease.

(i) Designated funds

The designated funds consist of those resources which are designated by donors or approved by the committee as to the purposes for which they may be expected. Movements of designated funds during the year are described in note 12 to the financial statements.

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2. Significant accounting policies (continued)

(j) Related parties

- (I) A person or a close member of that person's family is related to the Association if that person:
- (i) has control or joint control over the Association;
 - (ii) has significant influence over the Association; or
 - (iii) is a member of the key management personnel of the Association or the Association's parent.
- (II) An entity is related to the Association if any of the following conditions applies:
- (i) The entity and the Association are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
 - (iii) Both entities are joint ventures of the same third party.
 - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Association or an entity related to the Association. If the Association is itself such a plan, the sponsoring employers are also related to the Association.
 - (vi) The entity is controlled or jointly controlled by a person identified in (I).
 - (vii) A person identified in note (I)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).
 - (viii) The entity, or any member of an Association of which it is a part, provides key management personnel services to the Association or to the Association's parent.

Close members of the family of a person are those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity.

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3. General Fund – Income

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2020 HK\$
Bank interest income	140,054	--	--	--	--	--	140,054
Donation received – allocation from the Community Chest	65,900	--	--	--	--	--	65,900
Insurance service compensation received	--	4,189	--	--	--	--	4,189
Long service payment received	--	--	54,813	93,803	--	--	148,616
Membership fee	9,350	3,410	--	--	--	--	12,760
Other donations	1,242,021	--	--	--	--	--	1,242,021
Program income	94,143	284,996	30,055	17,390	--	--	426,584
Program income – Community Chest	36,216	--	--	--	--	--	36,216
Social welfare subvention	3,062,147	5,223,664	3,242,271	5,403,798	630,439	450,311	18,012,630
Social welfare subvention – rent and rates	--	144,114	67,458	534,773	--	--	746,345
ST project funding	11,000	--	--	--	--	--	11,000
Other income	78,628	2,087	--	1,908	--	--	82,623
	<u>4,739,459</u>	<u>5,662,460</u>	<u>3,394,597</u>	<u>6,051,672</u>	<u>630,439</u>	<u>450,311</u>	<u>20,928,938</u>

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3. General Fund – Income (continued)

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2019 HK\$
Bank interest income	119,363	--	--	--	--	--	119,363
Donation received – allocation from the Community Chest	70,650	--	--	--	--	--	70,650
Long service payment received	8,192	--	40,225	--	--	--	48,417
Membership fee	3,544	5,390	--	--	--	--	8,934
Other donations	2,006,863	--	--	--	--	--	2,006,863
Program income	21,500	359,137	96,313	43,817	--	--	520,767
Program income – Community Chest	116,325	--	--	--	--	--	116,325
Social welfare subvention	2,630,315	4,487,009	2,785,041	4,743,720	541,536	386,812	15,574,433
Social welfare subvention – rent and rates	--	135,442	63,165	502,299	--	--	700,906
Other income	45,975	8,309	--	10,364	--	--	64,648
	<u>5,022,727</u>	<u>4,995,287</u>	<u>2,984,744</u>	<u>5,300,200</u>	<u>541,536</u>	<u>386,812</u>	<u>19,231,306</u>

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4. General Fund – Expenditure

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2020 HK\$
Advertisement	29,671	14,768	15,001	17,142	--	--	76,582
Auditor's remuneration	36,710	--	--	--	--	--	36,710
Bank charges and interest	18,724	--	--	1,812	--	--	20,536
Broadband connection	--	3,936	5,976	9,912	--	--	19,824
Car inspection fee	--	--	--	8,300	--	--	8,300
Car license fee	--	--	--	2,404	--	--	2,404
Car park rental charges	--	--	--	39,720	--	--	39,720
Conference	--	350	--	--	--	--	350
Depreciation	16,749	1,419	34,307	25,596	--	--	78,071
DS News	10,682	--	--	--	--	--	10,682
Electrical appliance	--	1,418	--	1,700	--	--	3,118
Electricity and water	2,756	29,961	32,481	134,165	--	--	199,363
Food for service user	454	--	--	794	--	--	1,248
Fuel expenses	--	--	--	4,801	--	--	4,801
Gratuity	50,000	--	--	--	--	--	50,000
Health program							
Insurance	32,816	56,169	26,423	46,658	4,648	4,326	171,040
Job attachment allowance	--	--	--	--	20,000	--	20,000
Job trial allowance	--	--	--	--	38,608	--	38,608
Long service payment	--	--	--	93,803	--	--	93,803
Meeting	3,495	--	300	30	--	--	3,825
MPF and P-fund contribution	94,494	241,300	132,185	252,155	9,467	17,615	747,216
Newspaper and periodicals	--	2,669	1,560	--	--	--	4,229
Balance c/f	296,551	351,990	248,233	638,992	72,723	21,941	1,630,430

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4. General Fund – Expenditure (continued)

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2020 HK\$
Balance b/f	296,551	351,990	248,233	638,992	72,723	21,941	1,630,430
Occupational therapy services	--	--	--	64,350	--	--	64,350
Office supplies and cleaning	38,226	16,982	1,301	59,416	--	--	115,925
Other office equipment	4,829	2,050	3,398	102,387	--	--	112,664
Postage	2,744	19,749	1,041	1,200	--	--	24,734
Printing and stationery	32,546	34,604	8,392	32,223	--	--	107,765
Program expenses – community chest	100,471	--	--	--	--	--	100,471
Program expenses – others	311,146	394,624	45,020	46,620	--	--	797,410
Processing charges	1,978	--	--	--	--	--	1,978
Promotion and advertising	36,047	200	295	--	--	--	36,542
Raw material	--	--	--	1,559	--	--	1,559
Rent and rates	228,767	143,887	69,026	499,780	--	--	941,460
Repair and maintenance	13,933	56,994	18,558	38,445	--	--	127,930
Resource and toy library	--	1,771	--	--	--	--	1,771
Salaries and allowances	2,092,661	3,744,480	2,236,358	4,911,398	126,235	370,104	13,481,236
Souvenir	240	--	--	--	--	--	240
Subscription fee	7,574	--	--	--	--	--	7,574
Sundry expenses	24,415	1,965	105	1,546	--	--	28,031
Telephone and fax	4,830	6,375	4,105	8,989	--	--	24,299
Trainee incentive allowances	--	--	--	487,494	--	--	487,494
Travelling and entertainment	34,320	5,556	10,522	8,394	--	--	58,792
Tunnel fee	--	--	--	1,000	--	--	1,000
Volunteer allowances	--	190	--	--	--	--	190
	3,231,278	4,781,417	2,646,354	6,903,793	198,958	392,045	18,153,845

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4. General Fund – Expenditure (continued)

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2019 HK\$
Advertisement	20,029	4,345	--	19,425	--	--	43,799
Auditor's remuneration	32,130	--	--	--	--	--	32,130
Bank charges and interest	16,168	--	--	193	--	--	16,361
Broadband connection	--	4,605	5,976	10,308	--	--	20,889
Car inspection fee	--	--	--	7,895	--	--	7,895
Car license fee	--	--	--	2,404	--	--	2,404
Car park expenses	120	--	--	220	--	--	340
Car park rental charges	--	--	--	36,260	--	--	36,260
Computer expenses	10,087	9,674	3,297	19,333	--	--	42,391
Consultancy fee	30,000	--	--	--	--	--	30,000
DS News	20,702	--	--	--	--	--	20,702
Electrical appliance	--	990	499	--	--	--	1,489
Electricity and water	432	29,153	33,690	149,784	--	--	213,059
Food for service user	--	--	--	2,495	--	--	2,495
Fuel expenses	--	--	--	7,366	--	--	7,366
Furniture & fixture	--	3,379	--	--	--	--	3,379
Insurance	58,599	55,865	23,468	54,168	--	2,999	199,513
Job attachment allowance	--	--	--	--	4,414	4,000	66,000
Job trial allowance	--	--	--	--	57,036	12,798	69,834
Long service payment	--	--	105,722	--	--	--	105,722
Meeting	6,125	--	34	--	--	--	6,159
MPF and P-fund contribution	70,950	229,862	112,202	241,364	29,706	16,989	701,073
Newspaper and periodicals	10	2,405	1,592	--	--	--	4,007
Balance c/f	265,352	340,278	286,480	551,215	153,156	36,786	1,633,267

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4. General Fund – Expenditure (continued)

	Association HK\$	Bradbury Parents Resource Centre HK\$	Employment Service Centre HK\$	Tiptop Training Centre HK\$	On the Job Training Programme HK\$	Sunnyway On the Job Training Programme HK\$	2019 HK\$
Balance b/f	265,352	340,278	286,480	551,215	153,156	36,786	1,633,267
Occupational Therapy Service	--	--	--	96,400	--	--	96,400
Office supplies and cleaning	25,414	8,026	827	48,856	--	--	83,123
Other office equipment	694	1,832	5,100	724	--	--	8,350
Postage	2,449	16,838	1,620	429	--	--	21,336
Printing and stationery	27,482	31,581	9,516	32,694	--	--	101,273
Program expenses – community chest	183,477	--	--	--	--	--	183,477
Program expenses	255,802	853,331	139,439	154,036	--	--	1,402,608
Promotion and advertising	12,752	--	107	--	--	--	12,859
Raw material	--	--	--	2,250	--	--	2,250
Rent and rates	218,227	135,442	63,166	467,600	--	--	884,435
Repair and maintenance	12,538	31,543	22,504	46,416	--	--	113,001
Resource and toy library	180	1,984	--	--	--	--	2,164
Salaries and allowances	1,668,199	3,726,174	1,802,659	4,100,881	396,072	344,700	12,038,685
Souvenir	2,525	--	--	--	--	--	2,525
Subscription fee	7,540	100	--	--	--	--	7,640
Sundry expenses	60,775	199	286	2,428	--	--	63,688
Telephone and fax	508	5,381	6,147	10,619	--	--	22,655
Training Program Materials	--	3,769	--	--	--	--	3,769
Trainee incentive allowances	--	--	--	444,333	--	--	444,333
Travelling and entertainment	8,789	7,147	11,251	8,739	--	--	35,926
Tunnel fee	--	--	--	6,000	--	--	6,000
Volunteer allowances	--	840	--	--	--	--	840
	<u>2,752,703</u>	<u>5,164,465</u>	<u>2,349,102</u>	<u>5,973,620</u>	<u>549,228</u>	<u>381,486</u>	<u>17,170,604</u>

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5. Net surplus before tax

Net surplus before tax is arrived at after charging:

	2020 HK\$	2019 HK\$
(a) Staff costs:		
Contributions to defined contribution plan	964,087	962,033
Salaries and other staff costs	<u>17,489,362</u>	<u>17,009,560</u>
	<u>18,453,449</u>	<u>17,971,593</u>
(b) Other items:		
Auditor's remuneration	47,955	38,217
Depreciation	<u>1,782,478</u>	<u>--</u>

6. Committee members' remuneration

Committee members' remuneration disclosed pursuant to section 383(1) of the Hong Kong Companies Ordinance and Part 2 of the Companies (Disclosure of Information about Benefits of Directors) Regulation are as follows:

	2020 HK\$	2019 HK\$
Fees	--	--
Contributions to defined contribution plan	--	--
Other emoluments	<u>--</u>	<u>--</u>
	<u>--</u>	<u>--</u>

7. Income tax

- (a) No provision for Hong Kong Profits Tax has been made as the Association is exempted from tax under section 88 of the Inland Revenue Ordinance for the year (2019: Nil).
- (b) No provision for deferred tax has been made as the Association does not have material temporary differences as at 31 March 2020 (2019: Nil).
- (c) Reconciliation between tax expense and accounting surplus at applicable tax rates:

	2020 HK\$	2019 HK\$
Net surplus before tax	<u>4,280,203</u>	<u>1,152,104</u>
Notional tax on surplus before tax, calculated at the rates applicable to profits in Hong Kong i.e. 16.5% (2019: 16.5%)	706,233	190,097
Tax effect of non-taxable revenue	(5,076,057)	(4,598,833)
Tax effect of non-deductible expenses	<u>4,369,824</u>	<u>4,408,736</u>
	<u>--</u>	<u>--</u>

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8. Property, plant and equipment

	Computer equipment HK\$	Furniture and fixtures HK\$	Leasehold improvements HK\$	Office equipment HK\$	Total HK\$
Cost:					
At 1 April 2019	--	31,806	--	178,072	209,878
Additions	<u>581,312</u>	<u>173,977</u>	<u>4,592,146</u>	<u>--</u>	<u>5,347,435</u>
At 31 March 2020	<u>581,312</u>	<u>205,783</u>	<u>4,592,146</u>	<u>178,072</u>	<u>5,557,313</u>
Accumulated depreciation:					
At 1 April 2019	--	31,806	--	178,072	209,878
Charge for the year	<u>193,771</u>	<u>57,992</u>	<u>1,530,715</u>	<u>--</u>	<u>1,782,478</u>
At 31 March 2020	<u>193,771</u>	<u>89,798</u>	<u>1,530,715</u>	<u>178,072</u>	<u>1,992,356</u>
At 31 March 2020	<u>387,541</u>	<u>115,985</u>	<u>3,061,431</u>	<u>--</u>	<u>3,564,957</u>
At 31 March 2019	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>

9. Deposits, prepayments and account receivables

	2020 HK\$	2019 HK\$
Account receivables	606,694	1,408,962
Prepayments, deposits and other receivables	<u>934,033</u>	<u>410,522</u>
	<u>1,540,727</u>	<u>1,819,484</u>

10. Cash and cash equivalents

	2020 HK\$	2019 HK\$
Cash at banks in the statement of financial position and in the statement of cash flows	<u>13,794,842</u>	<u>12,295,925</u>

11. Other payables

	2020 HK\$	2019 HK\$
Accruals	352,995	169,002
Receipts in advance	401,316	126,605
Provision for annual leave entitlement	280,000	230,000
Provision for long service payment	<u>150,000</u>	<u>150,000</u>
	<u>1,184,311</u>	<u>675,607</u>

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12. Designated Funds

	Note	Balance as at 1 April 2018 HK\$	Income for the year ended 31 March 2019 HK\$	Expenditure for the year ended 31 March 2019 HK\$	Transfer from/(to) General Fund HK\$	Transfer from/(to) Designated Fund HK\$	Balance as at 31 March 2019 HK\$
Adult education		20,533	67,066	(66,064)	--	--	21,535
AI Centre		(838,816)	1,451,112	(1,773,375)	128,233	1,032,846	--
Arts development fund		551,867	1,000	(38,118)	--	--	514,749
Community Care Fund	13	289,541	765,660	(618,473)	--	--	436,728
Crisis Inte Scheme 2017		63,400	48,953	(112,353)	--	--	--
Downs Dancing Team		12,909	2,019	(8,838)	--	--	6,090
Downs Football School		480,169	11,745	(27,308)	--	--	464,606
Dr. Brian Stratford Research & Development Fund		182,217	200	(5)	--	--	182,412
DS Centre		--	667,188	(1,245,059)	577,871	--	--
Encyclopedia		30,750	--	--	--	--	30,750
English speaking group		21,274	11,300	(5,650)	--	--	26,924
Flag Day		--	40,422	(40,422)	--	--	--
Hing Wah - Fitting Out Work		--	--	(157,282)	--	--	(157,282)
One off grant	14	18,631	27,860	(47,125)	--	--	(634)
Painting Class		--	29,858	(9,135)	--	--	20,723
Rover group - 84th Kowloon Scout Group		6,479	6,315	(7,089)	--	--	5,705
Scout Group - 84th Kowloon Scout Group		31,749	11,220	(12,235)	--	--	30,734
Smart and Fit DS Kids		(48,293)	--	(39,576)	--	--	(87,869)
Social Welfare Development Fund (SWDF) Phase 2	15	25,617	(25,617)	--	--	--	--
Social Welfare Development Fund (SWDF) Phase 3	16	40,148	490,415	(244,546)	--	--	286,017
Stevie Memorial Fund		1,032,846	--	--	--	(1,032,846)	--
Support Group for Parents of Children with Mental Handicap		(4,451)	1,725	(5,148)	--	--	(7,874)
SWD Lotteries Fund - Block Grant	17	24,660	224,015	(179,175)	--	--	69,500
SweetieLand	18	(216,053)	568,258	(541,209)	189,004	--	--
Swimming Team Special		120,425	454,624	(529,827)	--	--	45,222
The Down's Cantonese Opera		8,727	105,962	(15,193)	--	--	99,496
The Hong Kong Jockey Club Charities Trust - Share Project		(4,233)	833,353	(914,347)	--	--	(85,227)
Trainee allowance fund		2,356,855	2,823,158	(2,894,977)	--	--	2,285,036
Venture group of 84 Kowloon Scout Group		18,595	15,891	(10,736)	--	--	23,750
Volunteer pioneer group		5,773	6,706	(5,741)	--	--	6,738
		<u>4,231,319</u>	<u>8,640,408</u>	<u>(9,549,006)</u>	<u>895,108</u>	<u>--</u>	<u>4,217,829</u>

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12. Designated Funds (continued)

	Note	Balance as at 1 April 2019 HK\$	Income for the year ended 31 March 2020 HK\$	Expenditure for the year ended 31 March 2020 HK\$	Transfer from/(to) General Fund HK\$	Transfer from/(to) Designated Fund HK\$	Balance as at 31 March 2020 HK\$
Adult education		21,535	21,984	(69,503)	--	--	(25,984)
AI Centre		--	--	(148,149)	148,149	--	--
Arts development fund		514,749	2,800	(49,927)	--	--	467,622
Arts fund - Musical Training Workshop to People with Down Syndrome		--	184,680	--	--	--	184,680
Community Care Fund	13	436,728	1,002,720	(835,303)	--	--	604,145
Crisis Inte Scheme 2017		--	(782)	782	--	--	--
Downs Dancing Team		6,090	59,300	(56,680)	--	--	8,710
Downs Football School		464,606	11,070	(26,551)	--	--	449,125
Dr. Brian Stratford Research & Development Fund		182,412	888	(20)	--	--	183,280
DS Centre		--	113,666	(197,793)	--	--	(84,127)
Encyclopedia		30,750	30,557	(61,507)	--	--	(200)
English speaking group		26,924	--	--	--	--	26,924
Flag Day		--	31,743	(31,743)	--	--	--
Hing Wah - Fitting Out Work	(157,282)	3,663,827	(1,706,783)	--	--	1,799,762
Hing Wah – HKJC Centre		--	492,289	(1,576,377)	--	--	(1,084,088)
I&T Fund - iSocial 16		--	--	(10,851)	--	--	(10,851)
One off grant	14	(634)	25,875	(15,530)	--	--	9,711
One off grant - Elderly & disabilities		--	105,000	--	--	--	105,000
One off grant - Novel Infectious		--	100,000	(50,000)	--	--	50,000
Painting Class		20,723	18,220	(19,600)	--	--	19,343
Rover group - 84th Kowloon Scout Group		5,705	4,680	(1,961)	--	--	8,424
Scout Group - 84th Kowloon Scout Group		30,734	9,655	(8,207)	--	--	32,182
Smart and Fit DS Kids	(87,869)	--	(263)	--	--	(88,132)
Social Welfare Development Fund (SWDF) Phase 3	16	286,017	297,454	(120,344)	1,000	--	464,127
Stevie Memorial Fund		--	200	(4)	--	--	196
Support Group for Parents of Children with Mental Handicap	(7,874)	--	--	--	--	(7,874)
SWD Lotteries Fund - Block Grant	17	69,500	238,050	(116,080)	--	--	191,470
SweetieLand	18	--	169,823	(302,895)	--	--	(133,072)
Swimming Team Special		45,222	402,135	(232,916)	--	--	214,441
The Down's Cantonese Opera		99,496	4,100	(3,344)	--	--	100,252
The Hong Kong Jockey Club Charities Trust – Care4U		--	248,600	--	--	--	248,600
The Hong Kong Jockey Club Charities Trust - Share Project	(85,227)	805,527	(905,240)	--	--	(184,940)
Trainee allowance fund		2,285,036	1,698,089	(1,736,031)	--	--	2,247,094
Venture group of 84 Kowloon Scout Group		23,750	15,787	(15,334)	--	--	24,203
Volunteer pioneer group		6,738	900	(63)	--	--	7,575
Wi-Fi Project		--	27,208	--	--	--	27,208
Work Extension Programme (WEP)		--	49,000	(31,718)	--	--	17,282
		<u>4,217,829</u>	<u>9,835,045</u>	<u>(8,329,935)</u>	<u>149,149</u>	<u>--</u>	<u>5,872,088</u>

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13. Community Care Fund

	2020 HK\$	2019 HK\$	2018 HK\$
Balance of Community Care Fund brought forward	436,728	289,541	29,500
Subsidy from Community Care Fund	1,002,720	765,660	681,800
Expenditure during the year			
Activities	-- (277)	--	--
Advertising for recruitment	--	-- (1,108)	--
Conference and staff development	--	-- (800)	--
Employer's MPF	(38,465)	(28,999)	(19,910)
Insurance	(4,898)	(5,529)	--
Salaries	(791,940)	(583,620)	(399,941)
Telephone and fax	--	(48)	--
	(835,303)	(618,473)	(421,759)
Surplus for the year	167,417	147,187	260,041
Balance of Community Care Fund carried forward	604,145	436,728	289,541

14. One Off Grant

	2020 HK\$	2019 HK\$
Balance of one off grant brought forward	(634)	18,631
One off grant received from Social Welfare Department ("SWD") during the year	25,000	25,000
Program income received	875	2,860
	25,875	27,860
Program expenditure during the year	(15,530)	(47,125)
Balance of one off grant carried forward	9,711	(634)

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15. Social Welfare Development Fund (“SWDF”) Phase 2

	2020 HK\$	2019 HK\$
Balance of SWDF Phase 2 brought forward	--	25,617
Clawback amount to SWDF during the year	<u>--</u>	<u>(25,617)</u>
Balance of SWDF Phase 2 carried forward	<u><u>--</u></u>	<u><u>--</u></u>

16. Social Welfare Development Fund (“SWDF”) Phase 3

	2020 HK\$	2019 HK\$
Balance of SWDF Phase 3 brought forward	286,017	40,148
Adjusted expenditure for previous years		
Expenditure for projects under scope A (i)	<u>1,000</u>	<u>--</u>
Total adjusted expenditure transferred from General Fund	<u>1,000</u>	<u>--</u>
Allocation from SWDF during the year	297,442	490,408
Interest received	<u>12</u>	<u>7</u>
	<u>297,454</u>	<u>490,415</u>
Expenditure during the year		
Expenditure for projects under scope A (i)	(53,844)	(136,392)
Expenditure for projects under scope A (Non-IT) (ii)	--	--
Expenditure for projects under scope B (IT) (ii)	--	(97,154)
Expenditure for projects under scope C (iii)	--	--
Expenditure for administrative support	(11,000)	(11,000)
Depreciation for projects under scope B (IT) (ii)	<u>(55,500)</u>	<u>--</u>
	<u>(120,344)</u>	<u>(244,546)</u>
Balance of SWDF Phase 3 carried forward	<u><u>464,127</u></u>	<u><u>286,017</u></u>

(i) Scope A – Training and professional development programmes

(ii) Scope B – Business system upgrading projects

(iii) Scope C – Studies

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17. Social Welfare Department Lotteries Fund – Block Grant

	2020 HK\$	2019 HK\$
Balance of Block Grant Reserve brought forward	69,500	24,660
	-----	-----
Block Grant received during the year	238,000	224,000
Interest income received	50	15
	-----	-----
	238,050	224,015
	-----	-----
Expenditure during the year		
Furniture and equipment	(20,325)	(175,737)
Minor works projects	--	(3,438)
Depreciation for Furniture and Equipment	(61,789)	--
Depreciation for Leasehold Improvements	(33,966)	--
	-----	-----
	(116,080)	(179,175)
	-----	-----
Balance of Block Grant Reserve carried forward	191,470	69,500
	=====	=====

18. SweetieLand

	2020 HK\$	2019 HK\$
Balance of SweetieLand brought forward	--	(216,053)
	-----	-----
Amount received from the Community Chest	152,243	538,678
Program income received	17,580	29,580
	-----	-----
	169,823	568,258
	-----	-----
Expenditure during the year		
Program expenses	(153,243)	(223,547)
Staff cost	(147,378)	(306,918)
Miscellaneous	(2,274)	(10,744)
	-----	-----
	(302,895)	(541,209)
	-----	-----
Deficit transferred to General Fund during the year	--	189,004
	-----	-----
Balance of SweetieLand carried forward	(133,072)	--
	=====	=====

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19. Social Welfare Subvention Surpluses Account

	Balance brought forward HK\$	Income/ refund HK\$	Expenditure/ transfer HK\$	Refund from/(to) government HK\$	Balance carried forward HK\$
Central items	220,500	--	--	--	220,500
Interest received	257,803	53,452	--	--	311,255
Lump sum grant	4,150,279	18,521,349	(16,278,706)	148,917	6,541,839
Rent and rates	(2,296)	746,345	(752,412)	(4,069)	(12,432)
	<u>4,626,286</u>	<u>19,321,146</u>	<u>(17,030,118)</u>	<u>144,848</u>	<u>7,061,162</u>

20. Capital commitments

Capital commitments outstanding at 31 March 2020 not provided for in the financial statements were as follows:

	2020 HK\$	2019 HK\$
Contracted for	<u>884,062</u>	<u>--</u>

21. Commitments under operating leases

At 31 March 2020, the Association had total future minimum lease payments under non-cancellable operating leases in respect of land and buildings for each of the following periods:

	2020 HK\$	2019 HK\$
Within 1 year	1,014,452	308,924
After 1 year	<u>986,952</u>	<u>--</u>
	<u>2,001,404</u>	<u>308,924</u>

22. Material related party transactions

Remuneration of key management personnel, including amounts paid to the Association's committee members as disclosed in note 6 to the financial statements, is as follows:

	2020 HK\$	2019 HK\$
Short-term employee benefits	651,885	681,493
Post-employment benefits	<u>18,000</u>	<u>9,000</u>
	<u>669,885</u>	<u>690,493</u>

Total remuneration is included in "staff costs" [see note 5(a)].

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23. Flag day fund

(a) Covered by Public Subscription Permit no. FD/R036/2019 held on 1 February 2020

	HK\$
Income	
Donations raised from flag bags	--
Donations for 1 Love Red Pocket	14,073
Donations for the flag event	169,880
	<u>183,953</u>
Expenditure	
Audit fee	(3,450)
Bank charges	(1,424)
Miscellaneous	(1,056)
Printing and stationery	(21,015)
Promotion and advertising	(4,150)
Transportation	(648)
	<u>(31,743)</u>
Excess of income over expenditure	<u><u>152,210</u></u>

(b) Use of donations collected from the flag day held on 1 February 2020

	General Fund HK\$	Designated Fund HK\$	Ratio (%) of the amount	Total HK\$
Net surplus in flag day fundraising			100%	152,210
<u>Name of event</u>			<u>-----</u>	<u>-----</u>
Development of self-financed services to provide sports, art and recreational and development service for the people with Down Syndrome and disabilities	45,663	--	30%	45,663
Central administrative support	<u>--</u>	<u>106,547</u>	70%	<u>106,547</u>
	<u><u>45,663</u></u>	<u><u>106,547</u></u>	100%	<u><u>152,210</u></u>
			<u>-----</u>	<u>-----</u>
Flag day fund c/f			<u>--</u>	<u>--</u>

The Hong Kong Island region flag day fund-raising activity was held to raise funds for development of self-financed services and supporting central administrative support.

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24. Members' liability

The liability of each member to contribute to the assets of the Association in the event of its being wound up while he is a member or within one year after he ceases to be a member, is limited to HK\$100.

25. Key sources of estimation uncertainty

In the opinion of the committee members, there is no material estimation uncertainty in preparing these financial statements that needed to be disclosed.

26. Comparative figures

Certain comparative figures have been reclassified to conform with the current year's presentation.

27. Approval of financial statements

These financial statements were authorised for issue by the committee on 23 October 2020.